

Fair Rules

1) **Tables**

- a) Tables are 6' x 18".
- b) Tables are \$25 each.
- c) There is a limited number of 8'x 2' tables. These are \$50 each.
- d) You may request electrical access, but it is not guaranteed. Make sure to bring your own labeled extension cords.

2) **Payment**

- a) Payment is due when you register for the fair.

3) **Communication is via Email**

- a) We only use email to send confirmations and changes.

4) **How to Reserve Tables**

- a) Fill in the registration form on the GBAS website or email the Events Chairperson at events@gbasonline.org to reserve your spot.
- b) Events staff can approve or deny any registration for any reason.
- c) Once your registration is approved, you will be invoiced for the table and can pay for it via PayPal (plus a \$2 service fee per table) or pay with check or money order via snail mail. The mailing address will be provided in the invoice.
- d) Your table will not be reserved until the invoice is paid.

5) **Cancellation and Transfer Policy**

- a) Tables may not be cancelled on short notice (two weeks). Tables cancelled over two weeks in advance of the event will receive a full refund.
- b) If you register for a table, you are responsible for paying for it, whether you can make the fair or not. You are solely responsible for paying for your table(s).

- c) If you register for a table, and do not pay within two weeks, the reservation will be cancelled and you must re-apply.
- d) You may not transfer a reservation to another party.

6) Room Layout

- a) The room layout changes from fair to fair.
- b) Do not assume you will get the same table as last time.
- c) We try to accommodate requests for electrical outlets, but cannot guarantee them.

7) General Rules

- a) Move-in is the day of the fair only.
- b) Move-in is between 9:00 AM and 10:30 AM only. Please have all your items in the room BY 10:30 AM. After 10:30 AM, attendees begin to line up and safety becomes an issue.
- c) Prior to 11:00 AM, only vendors and GBAS staff may enter the event space.
- d) Please encourage your pre-paid sales to come at noon for pickup and to pay an admission. This is fair to everyone.
- e) No personal sales or trades of any kind will be allowed on Fair premises without prior approval of an Events Chairperson.
- f) Limit of one vendor allowed per registration.
- g) Additional helpers may enter the room early to help you set up, but must pay General Admission. Exceptions are made for young children of vendors.
- h) GBAS reserves the right to remove anyone who is disruptive or who is behaving in an unsafe manner.
- i) Only items related to the pet hobby may be sold. No exceptions without express permission from an Event Chairperson.
- j) Species prohibited or illegal in Wisconsin may not be sold.
- k) No sales of turtles with a carapace length under 4 inches allowed.
- l) Artificially dyed or tattooed fish or other organisms will not be sold.
- m) Vendor is responsible for collecting any sales tax that may be due.

8) *All persons attending this event do so at their own risk. Neither the GBAS, its Officers, Members, Sabre Lanes, nor any other persons connected with this event assume any responsibility or liability for any loss, damage or injury incurred in attending this event.*