

# **CONSTITUTION OF THE GREEN BAY AQUARIUM SOCIETY**

## **ARTICLE I – NAME**

The name of this society shall be the Green Bay Aquarium Society.

## **ARTICLE II – PURPOSE**

The purpose of the Green Bay Aquarium Society (G.B.A.S.) shall be to further the study of all forms of aquatic life, to promote interest, exchange ideas, distribute information concerning the aquarium hobby, and to encourage the breeding and display of aquatic life. The G.B.A.S. shall be a non-profit educational organization, and as such it is the intent that no member shall receive assets of the G.B.A.S., or any remuneration for their part in the normal operations of the G.B.A.S.

## **ARTICLE III – MEMBERSHIP**

Membership of this Society shall consist of individuals of good character and reputation who are interested in aquarium keeping as a hobby and who have paid the prescribed dues.

## **ARTICLE IV – OFFICERS**

Section 1 – The Officers of the G.B.A.S. shall consist of the President, the Vice-President, the Secretary, and the Treasurer.

Section 2 – The Officers shall be elected and serve terms in accordance with the by-laws of the G.B.A.S.

## **ARTICLE V – GENERAL MEMBERSHIP MEETINGS**

Section 1 – The regular membership meeting will be held on the second Wednesday of each month. A regular meeting may be cancelled by the president with the approval of all G.B.A.S. Officers.

Section 2 – The Annual meeting shall be the regular September meeting.

Section 3 – Special meetings may be called by the President with the approval of all G.B.A.S. Officers.

Section 4 – All voting members of the Society shall be notified of a special meeting no less than forty-eight (48) hours prior to the special meeting.

## **ARTICLE VI – ELIGIBILITY FOR OFFICE**

Any member eighteen (18) years of age or older, in good standing, shall be eligible to be elected to any office of this Society.

## **ARTICLE VII – OFFICERS**

### Section 1 – Duties of the President.

The President shall:

- A. Preside at all general meetings at which he is present.
- B. Exercise general supervision over the activities of the Society.
- C. Require that the Constitution and By-Laws be observed.
- D. Be ex-officio member of all standing committees.
- E. Appoint and remove committee chairpersons with ratification of the G.B.A.S. Membership.

### Section 2 – Duties of the Vice-President.

The Vice-President shall:

- A. Assume the duties of the President in his absence.
- B. Assist in the duties of the President at his direction.
- C. Serve as Parliamentarian.
- D. Serve as membership Chairman and be responsible for the Introduction of guests at Society Meetings.

### Section 3 – Duties of the Secretary.

The Secretary shall:

- A. Keep a record of all minutes of the Society's meetings.
- B. Be custodian of all Society records and Society property not otherwise provided for.
- C. Carry on and keep a file of all Society correspondence.
- D. Notify all members at least forty-eight (48) hours in advance of a special meeting and notify all members of any emergency change in meeting dates as soon as possible.
- E. Provide the President with all correspondence.

### Section 4 – Duties of the Treasurer.

The Treasurer shall:

- A. Safeguard the Society funds and keep a record of all financial transactions in a manner approved by the G.B.A.S membership.
- B. Be responsible for the collection of all monies due the Society.
- C. Keep a record of all requests and authorizations for payment.
- D. Make payments from the general treasury upon authorization of the G.B.A.S. membership.
- E. Make a report at each meeting of the financial transactions since the last report.
- F. Notify members whose dues are unpaid one (1) month following the due date, and again at two (2) months if dues are still unpaid.

## **ARTICLE VIII – SOCIETY CORRESPONDENCE**

All Officers shall submit to the secretary a copy of all outgoing Society correspondence.

## **ARTICLE IX – RESIGNATIONS AND REMOVAL OF OFFICERS**

Section 1 – Any Officer wishing to resign shall submit his resignation in writing to the President for disposition of same by the G.B.A.S. membership.

Section 2 – Any Officer may be removed from office on a two thirds (2/3) majority vote of all G.B.A.S. members, on the following grounds:

- A. Misconduct in office, as defined in the G.B.A.S. By-Laws, Article 1, Section 3.
- B. Failure to attend three (3) consecutive meetings of any kind.

## **ARTICLE X – MEETINGS**

Section 1 – Regular meetings shall be held at a time and place designated by the G.B.A.S. Membership.

Section 2 – The time and date of a meeting may be changed by the President with the approval of the G.B.A.S. membership.

Section 3 – A quorum at any Society meeting shall be one-fifth (1/5) plus one (1) of the voting membership.

## **ARTICLE XI – AMENDMENTS**

This constitution and the G.B.A.S. By-Laws may be changed or amended by approval of a two-thirds (2/3) majority of the voting members present. The proposed amendment or change must be read at two (2) general membership meetings. It will be voted on immediately after the second reading.

## **ARTICLE XII – DISSOLUTION**

In the event of the dissolution of this Society, any and all remaining assets will inure to:

- 1 – Any successor organization(s) that qualify as tax exempt, not-for-profit organization(s) under Section 501 (c) of the United States Internal Revenue Code, or the corresponding section of federal or state tax codes that may be in the effect at such time, OR
- 2 – The Brown County Library to use for purchase of aquatic related books benefiting the people of Brown County, Wisconsin.

Amended May 2018